

# Purchase Cards Transactions Report

All payments made between 01-Mar-2025 and 28-Mar-2025

Card Holder	Date	Description	Amount
<b>Director Corporate &amp; Commercial</b>			<b>\$1,072.44</b>
	10-Mar-2025	Councillor Refreshments - Strategic Planning Workshop 07 March	232.50
	10-Mar-2025	Councillor Refreshments - Strategic Planning Workshop 07 March	131.30
	10-Mar-2025	Councillor Refreshments - Strategic Planning Workshop 07 March	52.52
	10-Mar-2025	Councillor Refreshments - Strategic Planning Workshop 07 March	15.15
	19-Mar-2025	Staff accomodation for conference	586.67
	19-Mar-2025	Staff Meal allowance - Conference - Director Corporate & Commercial	36.80
	20-Mar-2025	External meeting with AORC Independent members	17.50
<b>Manager Airport</b>			<b>\$32.43</b>
	26-Mar-2025	Airport Routes Conf - March 2025 - Uber Charge	10.60
	26-Mar-2025	Airport Routes Conf - March 2025 - Uber Charge	9.88
	28-Mar-2025	Airport Routes Conf - March 2025 - Meal Expenses	11.95
<b>Manager Community Programs</b>			<b>\$1,020.00</b>
	18-Mar-2025	4 x Rock Art & Bush Tucker Tour for the Cossack Judges and Artist in Resident	1,020.00
<b>Manager Community Facilities</b>			<b>\$610.88</b>
	10-Mar-2025	DMIRS - KLP Dangerous Goods Licence Renewal	270.00
	12-Mar-2025	LIWA Aquatics	68.98
	14-Mar-2025	MindBody - WRP Fitness App Subscription	152.90
	17-Mar-2025	KMART - WRP Baby change table	119.00
<b>Manager Engagement &amp; Partnerships</b>			<b>\$325.82</b>
	06-Mar-2025	Maps of Indigenous Australia Nations - 2 x large and 2 x small	94.75
	14-Mar-2025	Illion - Credit Check for applicant for Youth Strategy RFQ	170.00
	24-Mar-2025	Amazing Transfers - T Shirts for Youth Week Volunteers	61.07
<b>Chief Financial Officer</b>			<b>\$2,784.26</b>
	19-Mar-2025	Crown Merrywell - Dinner LG Finance Professionals Conf CP Mar 25	25.00
	19-Mar-2025	Crown Perth - Accommodation LG Pro Conference - Christine P	874.95
	19-Mar-2025	Crown Perth - Accommodation LG Pro Conference - Luca B	874.95
	19-Mar-2025	Crown Perth - Accommodation LG Pro Conference - Sarah L	874.95
	21-Mar-2025	Crown Promenade Perth-Burswood	36.41
	25-Mar-2025	Parking Mar 25 Karratha Airport LG Professional conf CP	98.00
<b>Executive Assistant Community</b>			<b>\$940.71</b>
	24-Mar-2025	Dynamic Gift PromotionsLanyards x 50YAG - Youth Week	370.71
	24-Mar-2025	WALGA - Aboriginal Engagement Forum 2025 - 09.04.25	570.00
<b>Executive Assistant Corporate &amp; Commercial</b>			<b>\$4,855.06</b>
	03-Mar-2025	Property Tree Subscription	392.44
	18-Mar-2025	Conference registration fee	275.00
	18-Mar-2025	Councillor accommodation for conference	379.31
	18-Mar-2025	Staff accommodation for training	800.74
	19-Mar-2025	Councillor travel for conference	1,100.99
	19-Mar-2025	Staff Housing keys	60.00
	21-Mar-2025	Staff Housing Appliance	168.00
	24-Mar-2025	Councillor flight adjustment fee	99.00
	24-Mar-2025	Councilor Flight adjustment fee	135.99
	24-Mar-2025	REFUND- Councillor accommodation for conference	-379.31
	25-Mar-2025	Staff travel for conference	1,520.04
	27-Mar-2025	Staff accommodation for conference	302.86
<b>Manager People &amp; Culture</b>			<b>\$16.25</b>

<b>Executive Assistant - Strategic Projects &amp; Infrastructure</b>		<b>\$6,045.59</b>
17-Mar-2025	Coles - Karratha 2050 Workshop Stationery	17.70
18-Mar-2025	Mapworld - Dampier Archipelago Nautical Chart - Director P&I	76.95
19-Mar-2025	Qantas - Karratha 2050 Meetings in Perth - Director P&I	1,342.60
20-Mar-2025	Qantas - Change return flight due to additional Karratha 2050 meeting - Director P&I	99.00
20-Mar-2025	Subway Karratha - Karratha 2050 Workshop lunch	67.50
24-Mar-2025	Kmart - Office bins for Annex building	8.00
25-Mar-2025	Hilton Hotel Perth - 3 nights' accommodation & breakfast - Airport Manager - Routes Conference	948.60
25-Mar-2025	The Terrace Hotel - Accommodation 2 nights - Director P&I - Karratha 2050 Meetings	528.74
26-Mar-2025	Coles - Farewell Gift - Operations Centre Coordinator - 4 years service	73.00
26-Mar-2025	Coles - Farewell Gift - Site Attendant Operator - 3 years service	73.00
26-Mar-2025	The Reject Shop - Farewell cards - Operations Centre Coordinator & Site Attendant Operator	4.00
26-Mar-2025	Woolworths - Farewell morning tea - Site Attendant Operator - 3 years service	48.30
27-Mar-2025	David Golf & Engineering Pty Ltd - Supplies for Golf Course	2,721.40
28-Mar-2025	Coles - Farewell afternoon tea - Leading Hand Mowing & Open Spaces 2 years service	36.80
<b>Exec Assistant - Development Services</b>		<b>\$1,118.16</b>
05-Mar-2025	Qantas partial flight refund - WALGA Pilbara Country Zone Meeting - Director Development Services	-81.84
17-Mar-2025	Annual Subscription - SQM Research - City Growth Housing	1,200.00
<b>Manager Marketing &amp; Communications</b>		<b>\$4,959.10</b>
04-Mar-2025	Facebook marketing/ads campaigns	1,287.50
05-Mar-2025	Grammarly sign up subscription	239.80
10-Mar-2025	Qantas flight PER>KTA>PER 12 March - 14 March	1,237.88
10-Mar-2025	QR Code Kit Subscription yearly renewal	786.28
11-Mar-2025	Facebook marketing/ad campaigns	810.59
13-Mar-2025	Karratha Int Hotel accommodation 12 March - 14 March	54.66
20-Mar-2025	Facebook marketing/ad campaign	160.94
20-Mar-2025	Facebook marketing/ad campaigns	321.87
26-Mar-2025	Uber - K2050 meetings Perth	14.20
26-Mar-2025	Uber - K2050 meetings Perth	10.60
27-Mar-2025	Uber - K2050 Meetings Perth	21.83
27-Mar-2025	Uber - K2050 meetings Perth	12.95
<b>Manager Information Technology</b>		<b>\$4,895.83</b>
03-Mar-2025	Bitwarden - IT Software	89.65
03-Mar-2025	Click Up -	2,629.78
07-Mar-2025	Net Registry	59.90
13-Mar-2025	ACQUIA - Website hosting - IT Network	702.80
14-Mar-2025	SafetyCulture\iAuditor - IT Software	871.20
24-Mar-2025	Kounta-Redfern	542.50
<b>P&amp;C - Training &amp; Development Officer</b>		<b>\$4,014.23</b>
03-Mar-2025	Red Dot Stores - Confectionary To be distributed to staff following cyclone event	42.00
03-Mar-2025	The Reject Shop - Confectionary To be distributed to staff following cyclone event	30.00
03-Mar-2025	The Reject Shop - ConfectionaryTo be distributed to staff following cyclone event	92.00
05-Mar-2025	PartyRama-Small Plastic Movie Buff Statuettes P&C "Oscar Awards" Competition (Mgr Request)	43.94
14-Mar-2025	Hotel at Booking.com-SydneyThe Stirling Arms Hotel12-16/05/2025Mathius Maillet	663.39
14-Mar-2025	Hotel at Booking.com-SydneyThe Stirling Arms Hotel24-28/03/2025Mathius Maillet	682.30
17-Mar-2025	Booking.com Hotel-SydneyCourtyard by Marriot19-22/03/2025Andrew Ramsay	627.00
17-Mar-2025	Booking.com Hotel-SydneyCourtyard by Marriot19-22/03/2025Brian Randall	657.00
18-Mar-2025	Airsafe - BelmontDangerous Goods by Air Awareness - for all awareness categoriesOnline trainingScott Clavis	90.00
18-Mar-2025	Hotel at Booking.com-SydneyDoubleTree by Hilton Perth Northbridge30/03/2025 - 01/04/2025Sandra McKechnie	544.00

19-Mar-2025	Hotel at Booking.com - Studio A - Small Gem on the Busy Road 31/03/2025 - 02/04/2025 L.Finlay	382.60
27-Mar-2025	Black Rock Caravan - Hedland Grant Expo Accommodation - Kirsty Fagan	160.00

<b>Director Strategic Projects &amp; Infrastructure</b>	<b>\$728.42</b>
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10-Mar-2025	Stadium 26 - Council Strategic Workshop debrief	64.64
24-Mar-2025	The Terrace Perth Hotel - Breakfast 24 March - Director P&I	4.58
24-Mar-2025	The Terrace Perth Hotel - Lunch 24 March - Director P&I & Consultant - Karratha 2050	60.02
24-Mar-2025	Uber - Airport to Hotel - Director P&I	35.93
25-Mar-2025	The Lucky Shag - Dinner 24 March - Director P&I & Consultant - Karratha 2050	77.76
25-Mar-2025	The Terrace Perth Hotel - Breakfast 25 March - Director P&I	5.09
25-Mar-2025	The Terrace Perth Hotel - Lunch 25 March - Director P&I - Karratha 2050 Meetings	27.47
26-Mar-2025	Mela Indian - Dinner 25 March - Director P&I & Manager Airport	108.93
26-Mar-2025	The Terrace Perth Hotel - Breakfast 26 March - Director P&I	5.09
26-Mar-2025	Uber - Hotel to Airport - Director P&I - Karratha 2050 Meetings	30.46
26-Mar-2025	Uber - Hotel to Airport receipt 2 - Director P&I - Karratha 2050 meetings	3.00
28-Mar-2025	Grand Central Tavern - Operations Team appreciation lunch	305.45

<b>Exec Assistant to CEO</b>	<b>\$7,806.22</b>
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07-Mar-2025	WOOLWORTHS 4611-KARRATHA	14.35
12-Mar-2025	QANTAS0812367523877-NSW	306.00
12-Mar-2025	QANTAS0812367544209-NSW	502.20
12-Mar-2025	QANTAS0812367554927-NSW	558.59
12-Mar-2025	QANTAS0812367556631-NSW	994.40
12-Mar-2025	QANTAS0812367556755-NSW	502.20
12-Mar-2025	QANTAS0814412402326-NSW	99.00
12-Mar-2025	VIRGIN AU-BRISBANE	1,184.85
12-Mar-2025	VIRGIN AU-BRISBANE	1,184.85
12-Mar-2025	VIRGIN AU-BRISBANE	396.98
13-Mar-2025	SHIRE OF EAST PILBARA-NEWMAN	221.50
13-Mar-2025	SHIRE OF EAST PILBARA-NEWMAN	221.50
21-Mar-2025	FACEBK *89B5CNYNK2-fb.me/ads	804.76
24-Mar-2025	CAMPAIGNMONITOR-SYDNEY	183.70
25-Mar-2025	Dominos Estore Karrath-dominos.com.a	143.00
25-Mar-2025	DOMINOS PIZZA-KARRATHA	82.00
25-Mar-2025	WA News - Monthly Subscription	32.00
27-Mar-2025	BWS LIQUOR 4254-KARRATHA	251.00
27-Mar-2025	WOOLWORTHS 4611-KARRATHA	74.14
27-Mar-2025	WOOLWORTHS 4611-KARRATHA	49.20

<b>CEO</b>	<b>\$5,484.27</b>
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07-Mar-2025	HORIZON POWER-BENTLEY	963.37
12-Mar-2025	CabFare Payments-Melbourne	39.58
13-Mar-2025	Audible Limited AU-MELBOURNE	16.45
13-Mar-2025	No Birds Kewdale-Kewdale	533.00
14-Mar-2025	CabFare Payments-Melbourne	36.12
14-Mar-2025	OFFICEWORKS 0608OFFICE-MIDLAND	99.00
14-Mar-2025	UBER *TRIP HELP.UBER.C-14518236738	39.00
14-Mar-2025	WILSON PARKING PER097-PERTH	57.71
17-Mar-2025	AIDOCMAKER.COM-MENLO PARK	77.25
17-Mar-2025	Kindle Unltd-MELBOURNE	13.99
17-Mar-2025	No Birds WA-Bayswater	-300.00
17-Mar-2025	OPENAI *CHATGPT SUBSCR-SAN FRANCISCO	361.57
18-Mar-2025	CLAUDE.AI SUBSCRIPTION-SAN FRANCISCO	31.83
21-Mar-2025	QANTAS0812368120960-NSW	1,372.80
21-Mar-2025	QANTAS0812368121507-NSW	1,479.39
21-Mar-2025	UBER *TRIP HELP.UBER.C-14518236738	29.25
24-Mar-2025	Karijini Eco Retreat-VIC	427.70
24-Mar-2025	Live Payments-Barangaroo	27.93
26-Mar-2025	Live Payments-Barangaroo	51.24
26-Mar-2025	UBER *TRIP HELP.UBER.C-14518236738	49.06
26-Mar-2025	UBER *TRIP HELP.UBER.C-14518236738	47.39
27-Mar-2025	UBER *TRIP HELP.UBER.C-14518236738	30.64

<b>TOTAL TRANSACTIONS</b>	<b>\$46,709.67</b>
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